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1976

# 1976 Request for Information from Administration and Planning

Commission for Blacks

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Manual

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VICE OF THE DEAN

TELEPHONE (615) 974-3175

MEMORANDUM

TO: Dr. Luke Ebersole, Vice Chancellor for  
Administration and Planning

FROM: Betty J. Cleckley, Chairperson, *BJC*  
Commission for Blacks

DATE: April 20, 1976

RE: Request for Information

The Commission for Blacks' Sub-Task Force on Staff Affairs has requested that I ask you to provide and/or arrange for Institutional Research to provide the following information to the Commission for Blacks:

1. The model for collection of data that was used for the former Task Force Report. (If this data collection model can be reused, it might save us some time.)
2. Data, in percentages as well as actual numbers on the number of non-academic black personnel recruited or interviewed, promoted, transferred, or terminated by department for the academic years of 1974-75 and 1975-76.
3. The numbers or percentages of black and non-faculty staff positions that were projected for the academic years of 1974-75, 1975-76, and are projected for the year 1977-78. The numbers of initial job contacts that were made to black candidates for employment in staff positions and the number of job offers that were made, refused, and accepted.

The Sub-Task Force on Staff Affairs is also interested in meeting with you to discuss further the Equal Employment Opportunity Quarterly Report, its effectiveness, and its use as a corrective device for Affirmative Action purposes. We shall be in touch with you regarding a convenient time for you to meet with the Sub-Task Force. In the meantime, if you have questions please call me.

Thank you for your assistance and cooperation.

BJC/bjw

cc: Ronald Belfon  
Chairperson, Sub-Task  
Force on Staff Affairs